

**Board of Education Regular Meeting
February 18, 2021
6:00 P.M.
Zanesville City Schools
Administration Building
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Scott Bunting - Vice President
Kyle Baldwin
Bret Hickman
Brian Swope*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman, and Brian Swope
Insurance Committee – Brian Swope
Buildings & Grounds Committee – Scott Bunting and Brian Swope
Business Advisory Council – Kyle Baldwin

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Special Regular Meeting on January 12, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. January Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the January 2021 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Donations/Grants

Accept the following grant award:

\$2,000 from the Teall Properties Group to be used at National Road Elementary.

5. Advance

Approve the following advance:

From Fund	To Fund	Amount	
001-0000 General Fund	024-9700 Health Insurance	300,000	To avoid a deficit balance

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Administrative

Accept the resignation of Charles Archer, Research Psychologist, effective June 14, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

2. Resignation - Administrative Support

Accept the resignation of Roger Cook, Attendance Office, effective August 1, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

3. Resignation - Certificated

Approve the resignation of Allison Karling, Reading Recovery Leader at Zane Grey Elementary, effective June 1, 2021 Reason for resignation is retirement.

Approve the resignation of Amy McLain, Teacher at John McIntire Elementary, effective May 28, 2021. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Resignation - Classified

Approve the resignation of Charlea Ware, Educational Aide at Zane Grey Elementary, effective January 12, 2021 Reason for resignation is personal.

Approve the resignation of Deborah Davis, Head Cook at National Road Elementary, effective March 1, 2021 Reason for resignation is retirement.

Approve the resignation of Amanda Wells, Educational Aide at Zanesville Middle School and Latchkey program at John McIntire Elementary, effective January 29, 2021 Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

5. Employment - Certificated

Approve the following certificated personnel for the 2020-2021 school year, pending appropriate certification requirements and background checks:

Shannon Tabler – Intervention Specialist at Zane Grey Elementary
Experience: Step 0 College: Muskingum University
Effective Date: February 19, 2021 Amount: MA

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

6. Employment - Classified

Approve the employment of Amie Slack as an MD Educational Aide at Zane Grey Elementary Pre-School. Effective date of employment is February 22, 2021. Salary will be MD Aide w/AA, step 5 from the appropriate salary schedule pending certification and background check.

Approve the employment of Gayla Ware, Latchkey Aide at John McIntire Elementary effective January 22, 2021. Salary will be step 0 from the appropriate salary schedule, pending background check and proper certification.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

7. Transfer - Classified

Approve the transfer of Wonda Tabler, Building Secretary at John McIntire Elementary to reflect Educational Aide One on One at Zanesville Middle School, effective February 16, 2021 pending certification and background check. Rate of pay will be Step 4 from the Regular Aide w/AA salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

8. Revision - Employment Date

Approve to revise the effective date of employment for Amber Cohagen, Speech Language Pathologist at Zane Grey Elementary, from previously approved January 25, 2021 to reflect January 20, 2021 for the 2020-2021 school year, pending appropriate certification requirements and background checks.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

9. Salary Adjustments - Certificated

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Sara McCall	MA+45
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

10. Supplemental Contracts

Approve the following supplemental contract stipend corrections based on the new Supplemental Salary Schedule approve for 2020-2021:

First Name	Last Name	Sport / Building	Position	Exp	Class	Stipend
Stacey	Mohler	Robotics - JME	Advisor (1/2)	3	VIII	\$1,036.50
Natasha	Woerner	Robotics - JME	Advisor (1/2)	0	VIII	\$863.50
Kris	Giles	Bowling	Varsity Coach	0	VI	\$3,109.00
Amanda	Giles	Bowling	Assistant Coach	0	VII	\$2,418.00
Mary	Robinson	Cheerleading - Winter	Varsity Advisor	0	VII	\$2,418.00

Approve the following supplemental contracts for 2020-2021 school year pending appropriate certification and background check:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Stipend
David	Balo	Spring	Baseball	Varsity Coach	17	IV	\$5,182.00
Caden	Mumaw	Spring	Baseball	Assistant Varsity Coach	1	VIII	\$1,727.00
John T.	Raymond	Spring	Baseball	Junior Varsity Coach	5	VII	\$3,109.00
Doug	Smith	Spring	Softball	Varsity Coach	4	IV	\$5,182.00
Chelsie	Pollock	Spring	Softball	Junior Varsity Coach	4	VIII	\$2,418.00
Jeff	Moody	Spring	Tennis - Boys	Varsity Head Coach	2	VII	\$2,764.00
Karly	Bruns	Spring	Track - Boys	Assist. Varsity Coach	1	VIII	\$1,727.00
Brady	Palmer	Spring	Track - Boys	Varsity Coach	0	IV	\$4,491.00
Katie	Young	Spring	Track - Girls	Assist. Varsity Coach	6	VIII	\$2,418.00
Bob	Moon	Spring	Track - Girls	Varsity Coach - Girls	4	IV	\$5,182.00
Ryley	McGee	Spring	Track	Middle School Coach	2	IX	\$1,382.00
Benjamin	Maniaci	Spring	Track	Middle School Coach	1	IX	\$1,209.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

11. FMLA Leave of Absence

Approve an FMLA leave of absence for Adrianna Hambrick, Teacher at Zane Grey Intermediate, effective March 19, 2021 to May 27, 2021.

Approve an FMLA leave of absence for Ashley Coward, Teacher at Zane Grey Elementary, effective March 11, 2021 to May 27, 2021.

Approve an FMLA leave of absence for Amy Pieper, Transportation, effective February 12, 2021 to February 11, 2022.

Approve an FMLA leave of absence for Cynthia Casapini, Intervention Specialist at Zanesville Middle School effective January 19, 2021 to March 5, 2021.

Approve an FMLA leave of absence for Ann Ferguson, Teacher at Zane Grey Elementary, effective February 9, 2021 to April 9, 2021.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

12. Employment - Substitutes/Home Instructors

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2020-2021 school year:

Substitute Van/Bus Aide		
Judy Crotzer	Danette Dobbins	

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2020-2021 school year:

Home Instructors		
Matt Winland		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

13. Class Trip - Date Adjustment

Approve a change in date, due to Covid-19 concerns, the Explorica Tours trip to Japan, chaperoned by Chris Miller, Social Studies Teacher, from June 2021 to reflect June 2022. All other details will remain the same.

Approve a change in date, due to Covid-19 concerns, the Education First Tours trip to Québec and Montréal, chaperoned by Elisse Greenleaf, French Teacher, from June 2021 to reflect June 2022. All other details will remain the same. Students currently enrolled will have the option to stay enrolled or request a refund through EF Tours, and new recruitment for the 2022 date will begin.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

14. Volunteers

Approve the following list of volunteers for the Zanesville City Schools for the 2020-2021 school year pending background checks any appropriate certification:

Name	Building	Type
Jim Rudloff	ZHS/Baseball	Community

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope

15. Extended Time - Administrative Support

Approve the following personnel for extended time to prepare EMIS data related to special programs related to COVID-19. Approval is for up to 100 hours at their hourly rate and will be paid using ESSER funds.

Margret Lee, EMIS Coordinator
Carol Cramer, Administrative Assistant
Erica Van Kirk, Administrative Assistant

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ French _____ Hickman _____ Swope _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

16. Zane State College MOU/Data Sharing Agreement - CCP

Approve the attached 2021-2022 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Hickman _____ Swope _____ Baldwin _____ Bunting

17. Stark State College MOU - CCP

Approve the 2021-2022 Memorandum of Understanding (MOU) between the Zanesville High School / Zanesville City Schools and Stark State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Swope _____ Baldwin _____ Bunting _____ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

18. Items for Review

Zanesville High School Course of Study Scheduling Handbook 2021-2022

K. REPORT/DISCUSSION ITEMS

JROTC - Purple Star Award 2021-2024

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Kyle Baldwin
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Bret Hickman, and Brian Swope
Insurance Committee – Brian Swope
Buildings & Grounds Committee – Scott Bunting and Brian Swope
Business Advisory Council – Kyle Baldwin

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

N. EXECUTIVE SESSION (con't)

_____ conference with an attorney

_____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Baldwin _____ Bunting _____ French _____ Hickman

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Bunting _____ French _____ Hickman _____ Swope